

ARMY COLLEGE OF NURSING, JALANDHAR CANTT
FACULTY MEETING MINUTES

DATE: 21st July 2023

Time: 1400-1600 hrs.

VENUE: SEMINAR HALL

The Faculty Meeting held at 2 pm in seminar hall. In the presence of Prof (Mrs.) Charlotte Randive off. Principal ACN.

1. Course Appraisal
 - B.Sc.(N) 4th Year
 - B.Sc. (N) 3rd Year
 - B.Sc.(N) SEM-IV
 - B.Sc.(N) SEM-II
2. Discipline Issues: Current issues (If any), actions taken on Previous Issues
3. Update On Result Of University Exam SEM -2.
4. Update on University Theory & Practical Exam.
5. Internal Assessment Update: SEM 1.sem 3, reappear & Neha Debanath
6. Documentation: Lab registers Maintenance, Updated Procedures checklist lab feedback form, Boards, Class registers & ASTB.
7. AAC
8. Summer Vacation Update: Faculty
9. OAT
10. Update on academic planning
11. Appraisal on Special Assignment.

* IQAC CO-ORDINATOR

* Academic

* Alumini

* CNE: MHN&CHN

* Research & Publications

* Guidance & Counselling

* Examination; date sheet & reappear

* Faculty

* SNA

* Cultural

* Hobby club

* TNAI

* Transport: Teacher/Trip schedule

* Sports

* Infrastructure

* Recording & Reporting

* Editorial & Website

* NSS/RRC: inspection

* NCC

* Red Cross

* Buddy program

* Health

Any other issue with the permission of chairperson.


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No	POINTS	ACTION	INFO
1.	Discipline Issue= Nisha Rai Bsc (n)4 th year	*She is suspended from 1 st July 2023 till Dec 2023 and her name is struck off from all the registers till date. She had put the request to join college but director sir had assured to hold her application.	All Faculty Members
2.	SEM 2 Practical exam nursing foundation	*No update of Nursing foundation practical exam. * Ms Priya Sharma (Associate Professor) will be the internal examiner.	All Faculty Members
3.	Internal Assessment: SEM 1,SEM 3, Reappear &Neha Debanath	All the assessments are update &locked.	All Faculty Members
4.	Documentation: Lab registers Maintenance, Updated Procedures Checklist lab feedback form, Boards, Class registers &ASTB	*The inventory list will be maintained as previous till the board will decide about the missing articles. * All the procedures check list are updated. *The feedback form of lab is under process.	All Faculty Members
5.	The Punctuality is the Utmost Imp in case any Faculty Punch at 7:30 am they will not go to hostel and also not leave college in between the classes.	It is under process.	All Faculty Members
6.	Piping ceremony	*Completed for all batches on 29 th july.	All Faculty Members
7.	AAC	*It was on 14 th June 2023.	All Faculty Members
8.	Summer Vacation Update: Faculty	*The list is updated in the group.	All Faculty Members
9.	OAT	*The counselling is on 27 th &28 th July 2023. *130 students will enrol till 24 th July 2023.	All Faculty Members



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S.NO	POINTS	ACTION	INFO
12.	<p><u>COURSE APPRAISAL</u></p> <p>1. BSc (N) 4th Year</p> <p>(a)Theory hours Midwifery=45/59 CHN=97/100 Management=93/100(b)</p> <p>Clinical hours 229/229(Midwifery) 163/163 (CHN)</p> <p>(a)PTM (b) Mentorship (c) Community posting (d)BLS,PDP (e)Workshop (tentative plan) (f)Second Term Exam (g) Vacation</p>	<p>(a) In September (b) In July (c) 28th august onwards (d) 21st 22nd & 23rd august 2023. (e) 21st July 2023 (f) 12th june-17th June 2023 (g) 28th oct 2023.</p>	All Faculty Members
13.	<p><u>2. BSc (N) 3rd Year</u></p> <p>(a)Theory hours MSN=96/120 CHN=84/190 MHN=93/90 Research=50/45 OBG=28/45 Library=47/50 Co-Curricular= 36/50</p> <p>(b)Clinical Hours CHN=270 (213 max & 50 min) MHN=270(227max & 36 min) MSN=270 (213 max& 86 min) OBG=180 (217 max&50 min)</p> <p>(a) ASHA School Visits</p> <p>(b)PTM (c) Mentorship (d) old age home visit</p>	<p>(a) 26th August 2023 the posting will complete. (b) In sep (c) In July (d) It is planned in august 2023.</p>	All Faculty Members




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S.NO	POINTS	ACTION	INFO
14.	<p><u>Bsc (n) Second Year Sem-4</u></p> <p>(a)Theory hours Pharmacology = 16/60 Pathology &genetics =10/20 AHN 2= 34/140 Professional =12/20 Co-curricular/library=0/40</p> <p>(b) Clinical hours 0/480 Skill lab=8/40</p> <p>(a)Mentorship (b) Session exam (c)Skill Lab</p>	<p>(a) In July (b) 21aug 2023 onwards (c) Skill lab will be taken by the teachers who had completed their units and Re demo can be taken by subject teachers.</p>	All Faculty Members
15.	<p><u>Bsc (n) First Year Sem 2</u></p> <p>(a)Theory hours HNIT=11/40 Biochemistry=19/40 Nutrition=0 /60 FON (Theory) =47/120 FON (SL) =13/120 Library/Co-Curricular=1/60</p> <p>(b)Clinical hours =0/</p> <p>(a)Mentorship (b) Session exam</p>	<p>(a)In July (b)21aug 2023 onwards</p>	All Faculty Members



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Sl.NO	POINTS	ACTION	INFO
Appraisal On Special Assignments			
16.	Faculty Ms Harpreet Kaur (CI)	*It has been Observed that Faculty not turning Off the Electricity when not in use the Instructions had been given for following the rules.	All Faculty Members
17.	IQAC Prof (Mrs.) Charlotte Randive (Off Principal) &Ms Riya (CI)	*AQAR -1 is completed. *All the activities will be planned accordingly and committee list will be revised.	All Faculty Members
18	Academic Mrs. Priya Sharma(Asso.Prof)	Course Curriculum is Updated and no change in academic plan.	All Faculty Members
19.	CNE Mrs. Khushnaseeb (Asso.Prof)	Nursing foundation CNE is on 29 th July 2023.	All Faculty Members
20.	Editorial Ms.Sofyia (CI)	*All the Reports &Records are Updated of this Month. *The magazine work is under process. The editorial committee will plan for magazine	All faculty members
21.	Recording &reporting Ms.Nitika (CI)	*All the notice boards will be updated with current records 7 remove the old notifications.	All faculty members
22.	Sports Ms. Harjot(CI)	Sports day was celebrated and report is submitted.	All faculty members
23.	TNAI Mrs. Khushnaseeb (Asso.Prof)	No update	All faculty members
24.	NCC Ms. Kalindi (CI)	*Ms Kalindi Saran had gone to Gwalior for ANO training. *She will come on 12 th august 2023.	All faculty members
25.	Red Cross Ms. Ritu (CI)	*Blood donation camp was organized by red cross on 14 th June 2023at Military Hospital JRC the 06 students of Bsc (n) SEM 1 and Mrs Lakhwinder donated the blood. *The Poster competition & role play was organized at MH on 26nd June 2023 on International day against Drug Abuse.	All faculty members
26.	NSS &Red Ribbon Club Ms. Riya (CI)	*SEM 2 &SEM 4 had enrolled under National service scheme &Red Ribbon Club. * The appreciation certificate will be given to participant who will participate in the events organize by NSS &Red Ribbon Club. The format for it is under process. *Advocy meeting will be organizing by college as informed by additional secretary NSS Jalandhar. Blood donation camp was organized by red cross on 14 th June 2023at military hospital JRC. *The Poster competition & role play was organized June 2023.	All faculty members


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S.NO	POINTS	ACTION	INFO
27.	Alumni Ms.Apsra (CI)	The logo competition will be organized for Alumni in first week of August.	All faculty members
28.	Buddy Programme Ms. Ritu (CI)	The symposium on Effect of Drug abuse & Misuse was organised at MP hall on 27 th June 2023 at Ashoka multipurpose hall by the students of ACN	All faculty members
29.	Guidance & counselling Prof (Mrs.) Charlotte Randive (Off Principal)	Ms Deepti (Psychologist) is unwell not able to held counselling in the College. She will join for sessions very soon as her Health is Improving day by day.	All faculty members
30	Examination Ms.Amanjeet (CI)	*The ERP work will be Completed by Exam Cell In charge. *The SOP of exam cell will be revised.	All faculty members
31.	Cultural Ms.pooja (CI)	*No update	All faculty members
32.	Health Ms.Lakhwinder (Lab.Tech)	*The medical of SEM 2,SEM 4 is completed and 3 rd year and 4 th year are pending. * The students do not want to pay for chickenpox vaccination. *Sick leave for annual batch is 10 and for semester are 5.	All faculty members
33.	SNA Ms.priyanka (AP)	*The tree plantation was on 8 th July 2023 the first tree was planted by Prof (Mrs) charlotte Raindive (Off Principal) and Col H.S. Phagura (Registrar ACN) and remaining saplings were planted by the students. *The walkathon was organized by MH JRC on the occasion of World Environmental day the students of ACN had participated. The walkathone was start from India gate square to Vajra nature park * The ACN raising day will be on 1 st Aug 2023. *The planning for flag hosting on 15 th august 2023.	All faculty members



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S.NO	POINTS	ACTION	INFO
34.	Hobby Club Ms.Pooja (CI)	*The yoga week was from 15h June-22 nd June 2023 and the yoga was also done on 9 th , 17 th , 22 nd & 23 rd July by the students of ACN	All faculty members
35	Transport Ms.Parneet (CI)	The Faculty will follow Bus and Faculty Rotation Plan while going for their clinical duties with Students.	All faculty members
36	Infrastructure Ms.Kalindi (CI)	No update	All faculty members
37	Research Mrs. Priya Sharma(Asso.Prof)	The faculty update about their publications timely. Ms Priya Sharma (Associate Professor) had published 6 Researches & other 5 research were Published from Each Department	All faculty members

Harpreet
Kaur

FACULTY INCHARGE
MS Harpreet Kaur
Clinical Instructor

Charlotte

CHAIR PERSON
Prof (Mrs.) Charlotte Raindive
off Principal



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ARMY COLLEGE OF NURSING, JALANDHAR CANTT
FACULTY MEETING MINUTES


DATE: 25th AUGUST 2023
VENUE: SEMINAR HALL

Time: 1200-100 hrs.

The Faculty Meeting held at Seminar hall at 12; 00 noon. In the presence of Prof (Mrs.) Charlotte Randive Off. Principal ACN.

1. Course Appraisal
 - B.Sc.(N) 4th Year
 - B.Sc. (N) 3rdYear
 - B.Sc.(N) SEM-IV
 - B.Sc.(N) SEM-II
2. Discipline Issues: Current issues (If any), actions taken on Previous Issues
3. Update On commencement of SEM 1 2023-2024 .
4. Educational Trip
5. Geriatric visit Bsc (n) Third Year
6. Documentation: Lab registers Maintenance, Updated Procedures checklist lab feedback form, Boards, Class registers.
7. Appraisal on Special Assignment.
 - * IQAC CO-ORDINATOR
 - * Academic
 - * Alumini
 - * CNE: MHN&CHN
 - * Research & Publications
 - * Guidance & Counselling
 - * Examination; date sheet & reappear
 - * Faculty
 - * SNA
 - * Cultural
 - * Hobby club
 - * TNAI
 - * Transport: Teacher/Trip schedule
 - * Sports
 - * Infrastructure
 - * Recording & Reporting
 - * Editorial & Website
 - * NSS/RRC
 - * NCC
 - * Red Cross
 - * Buddy programme
 - * Health

Any other issue with the permission of chairperson.


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S.No	POINTS	ACTION	INFO
1.	Feedback forms Of Labs by students.	<ul style="list-style-type: none"> Nursing foundation & AHN feedback forms are pending. 	All Faculty Members
2.	Lab Registers	The inventory list will be maintained according to old list and new list will be updated after the condemnation process. All the concern faculty to complete the task by 30 th sep 2023.	All Faculty Members
3.	Punctuality :Teachers <ul style="list-style-type: none"> This is to be done to reduce the rats in the hostel. 	<ul style="list-style-type: none"> The Punctuality is the Utmost Imp in case any Faculty Punch at 7:30 am they will not go to hostel and also not leave college in between the classes. If no one follows the rules door of hostel side will be locked and teachers will commute from main gate. No one will take food from mess and eat outside the mess. No one will feed food to animals. Turn off the light and fan when not in use. 	All Faculty Members

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S.NO	POINTS	ACTION	INFO
4..	<p><u>COURSE APPRAISAL</u></p> <p>1. BSc (N) 4th Year</p> <p>a)Theory hours Midwifery=45/59 CHN=97/100 Management=93/100(b)</p> <p>Clinical hours 229/229(Midwifery) 163/163 (CHN)</p> <p>(a) BLS (b) Mentorship (c) Community posting (d) Research</p>	<p>(a) 16-18 AUG completed. (b) 6th SEP 2023 (c) 28th AUG 2023 (d) Under process</p>	<p>All Faculty Members</p>
5.	<p><u>2. BSc (N) 3rd Year</u></p> <p>(a)Theory hours MSN=96/120 CHN=89/190 MHN=105/90 Research=50/45 OBG=28/45 Library=47/50 Co-Curricular= 36/50</p> <p>(b)Clinical Hours CHN=270 (231max &184min) MHN=270(242max &195 min) MSN=270 (286max& 213 min) OBG=180 (180max&572min)</p> <p>(a) ASHA School Visits (b) PTM (c) Mentorship (d) old age home visit</p> <p>(e)Pre Univ Exam</p>	<p>(a) It is Completed 26 Aug 2023. (b) It will be 6 Sep 2023. (c) It will be on 26th Sep 2023. (d) It is planned in August 2023 in heavenly palace but they will charge some money so it is pending. (e) It is planned in Oct 2023.</p>	<p>All Faculty Members</p>


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S.NO	POINTS	ACTION	INFO
6..	<p><u>Bsc (n) Second Year Sem-4</u></p> <p>(a)Theory hours Pharmacology = 33/60 Pathology &genetics =20/23 AHN 2= 117/140 Professional =19/20 Co-curricular/library=25/40 Soft skill= 20/20</p> <p>(b) Clinical hours 162 /480 Skill lab=28/40</p> <p>(a)Mentorship (b) Session exam (c)Skill Lab</p> <p>(d) AHN practical</p> <p>(e) PTM</p>	<p>(a) It will be on 26th Sep 2023. (b) It will be in 2nd -8th Oct 2023. (c) Skill lab will be taken by the teachers who had completed their units and Re demo can be taken by subject teachers. (d) 28th Aug first batch &4th Sep 2023 Sec batch. (e) For first term exam it will be on 6 Sep 2023.</p>	All Faculty Members
7.	<p><u>Bsc (n) First Year SEM 2</u></p> <p>(a)Theory hours HNIT (T) =15/40 HNIT(SL) =25/40 Biochemistry=30/40 Nutrition=66 /60 FON (Theory) =118/120 FON (SL) =42/120 Library/Co-Curricular=16/60</p> <p>(b) clinical = 0</p> <p>(a)Mentorship (b) Session exam (c) PTM</p>	<p>(a)It will be on 26th Sep 2023. (b)It will be in 2nd -8th Oct 2023. (c) For first term exam it will be on 6 Sep 2023.</p>	All Faculty Members



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S.NO	POINTS	ACTION	INFO
Appraisal On Special Assignments			
8.	Faculty Ms Harpreet Kaur (CI)	. *It has been Observed that Faculty not turning Off the Electricity when not in use the Instructions had been given for following the rules.	All Faculty Members
9.	IQAC Prof (Mrs.) Charlotte Randive (Off Principal) &Ms Riya (CI)	*AQAR -1 is completed. *All the activities will be planned accordingly and committee list will be revised after 25 th aug 2023. *AQAR-II (2021-22)will start after the last is finalized for the approvers /coders.	All Faculty Members
10.	Academic Mrs. Priya Sharma(Asso.Prof)	Course Curriculum is Updated	All Faculty Members
11.	CNE Mrs. Khushnaseeb (Asso.Prof)	<ul style="list-style-type: none"> The New cycle of CNE will be start department wise from 9th Sep 2023. CHN CNE may post pone. . 	All Faculty Members
12.	Editorial Ms.Sofyia (CI)	*All the Reports &Records are Updated of this Month. *The magazine work is under process. The Editorial committee will plan which for magazine for the year 2022-23.	All faculty members
13	Recording &reporting Ms.Nitika (CI)	*All the notice boards are updated with current records & all old are removed.	All faculty members
14	Sports Ms. Harjot(CI)	Sports day was celebrated and report is submitted. No new sports activity took place.	All faculty members
15	TNAI Mrs. Khushnaseeb (Asso.Prof)	<ul style="list-style-type: none"> The forms of fourth year students for TNAI card will be filled. There is a mistake of SNA card of 6 students of SEM 2 it's resolved now the card will be received in 3 working days. 	All faculty members
16	NCC Ms. Kalindi (CI)	<ul style="list-style-type: none"> Ms Kalindi Saran had joined on 12th August 2023. The NCC camp is on 28th Oct 2023. 	All faculty members
17	Youth Red Cross Ms. Ritu (CI)	<ul style="list-style-type: none"> The MOU received from Chandigarh further procedure is initiated. 	All faculty members
18	NSS &Red Ribbon Club Ms. Riya (CI)	The fund of RCC is received and NSS fund is pending. Activities for the same will be planned.	All faculty members



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S.NO	POINTS	ACTION	INFO
19	Alumni Ms.Apsra (CI)	<ul style="list-style-type: none"> The list of Alumni of last year passed out is updated. The finalisation of logo is under process. 	All faculty members
20	Buddy Programme Ms. Ritu (CI)	No update	All faculty members
21	Guidance & counselling Prof (Mrs.) Charlotte Randive (Off Principal)	<ul style="list-style-type: none"> Counselling and treatment for Ms Riya fourth year and Ms Anik 3rd year is in progress. 	All faculty members
22	Examination Ms.Amanjeet (CI)	<ul style="list-style-type: none"> The ERP work will be Completed by Exam Cell In charge. The SOP of exam cell will be revised. 	All faculty members
23	Cultural Ms.pooja (CI)	No update	All faculty members
24	Health Ms.Lakhwinder (Lab.Tech)	<ul style="list-style-type: none"> Chicken pox vaccine dose will be given to students who are interested with a payment. SEM 2 will pay the money of first dose on 28th Aug 2023. 	All faculty members
25	SNA Ms.priyanka (AP)	<ul style="list-style-type: none"> The teacher's day will be celebrated on 5th Sep 2023. The nutrition week will be celebrated on 9th Sep 2023. The world Heart day is on 29th Sep 2023. The students organized a medical check up camp at Mini India gate Jalandhar Cantt and also there is a quiz competition at MH JRC where the students won prizes for their excellent participation. Biennial conference is on 3rd Oct 2023. The SNA diary will be updated till 30th Sep 2023. The EB meeting will be planned in Sep 2023. 	All faculty members




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S.NO	POINTS	ACTION	INFO
26	Hobby Club Ms.Pooja (CI)	<ul style="list-style-type: none"> The students want to give focus on shooting practice they send an anonyms letter regarding this in suggestion box. The shooting practice was already planned on 24th Aug 2023. NCC will organize the activity regularly. 	All faculty members
27	Transport Ms.Parneet (CI)	<ul style="list-style-type: none"> The Faculty will follow Bus and Faculty Rotation Plan while going for their clinical duties with Students. The schedule will pal according to 80 M, 80 E, 80 N and 10 KK vihar. 	All faculty members
28	Infrastructure Ms.Kalindi (CI)	Ms kalindi has expressed the need for A/C in the Nursing Foundation lab to which i t was informed that the college renovation for a increase of seat in Bsc will happen soon in which the up gradation can be planned in phased manner.	All faculty members
29	Research Mrs. Priya Sharma(Asso.Prof)	Ms Priya requested to update about their publications timely.	All faculty members

Harpreet Kaur
 FACULTY INCHARGE
 MS Harpreet Kaur
 Clinical Instructor

Charlotte
 CHAIR PERSON
 Prof (Mrs.) Charlotte Raindive
 off Principal


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ARMY COLLEGE OF NURSING, JALANDHAR CANTT
FACULTY MEETING MINUTES

DATE: 5th OCTOBER 2023

Time: 0300-0400 hrs.


VENUE: CONFERENCE HALL

The Meeting held at Conference hall at 3:00 Pm in the presence of Prof (Mrs.) VadivukkarasiR, Principal ACN. The teachers had given their introduction and explain about their specific responsibilities. The Coordinators briefly explained about their course curriculum.

S.NO	Points	Action	Info
1.	Bsc(n) Fourth Year	<ul style="list-style-type: none">• Course curriculum was briefly explained.	Dr (Prof) Priya Sharma (co coordinator)
2.	Bsc(n) Third Year	<ul style="list-style-type: none">• Course curriculum was explained 5% of clinical hrs is pending.	Ms Amanjeet Kaur (CI) Coordinator
3.	Bsc (n) SEM 1	<ul style="list-style-type: none">• Course curriculum was briefly explained.	Ms Harpreet Kaur (CI) Coordinator
4.	Bsc (n) SEM 2	<ul style="list-style-type: none">• Course curriculum was briefly explained.	Ms Ishu (AP)
5.	Schedule for meetings.	<ul style="list-style-type: none">• Coordinators, HODs and faculty meeting will be planned every month.	Prof (Mrs.) Vadivukkarasi R (PRINCIPAL)
6.	Publication	<ul style="list-style-type: none">• The teachers were encouraged to do more publications.	Prof (Mrs.) Vadivukkarasi R (PRINCIPAL)
7.	SNA	<ul style="list-style-type: none">• The ceremonies likewise talent hunt & fresher's party will be organized by SNA in near future.	MS Priyanka (AP) SNA Advisor
8.	The teachers was	<ul style="list-style-type: none">• Same schedule will	All Fa


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	having problem with the timing from clinical of 2pm.	be followed.	Members
9.	Miscellaneous	<ul style="list-style-type: none"> Faculty will sit according to their department while proceeding for meetings. 	Prof (Mrs.) Vadivukkarasi R (PRINCIPAL)


 21/10/23
 Dr. Prof (Mrs.) Vadivukkarasi R P
 CHAIRPERSON

Harpreet Kaur
 MS Harpreet Kaur (CI)
 Faculty Incharge


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ARMY COLLEGE OF NURSING, JALANDHAR CANTT
FACULTY MEETING MINUTES

DATE: 7 NOV 2023

Time: 0800-1000 AM

VENUE: SEMINAR HALL

The Faculty Meeting held at 8am in seminar hall. In the presence of Prof (Mrs.) Vadivukkarasi R, Principal ACN.

S.NO	POINTS	ACTION	INFO
1.	<p><u>COURSE APPRAISAL</u> 1. BSc (N) 4th Year (a)Theory hours 225/225 Clinical hours 315/375 Intership 1152 Completed</p> <ul style="list-style-type: none"> • Educational trip • Revision • Prapratory leaves • Exam • The resrach publication should be done timely • The internal assessment should be uploaded before roll no. • Farewell can be planned on 28th dec • Memento can be given to the students. • SNA will spend money for farewell. • Placement in first week of dec. • 17 student in rajiv Gandhi,32 in sir ganga dhar and dolly donot want to get replacement. 	<ul style="list-style-type: none"> • Mentally challenged ,Pingla Ghar • 5 dec • 11 dec • 19 dec 	All Faculty Members
2.	<p><u>2. BSc (N) 3rd Year</u> (a)Theory hours Completed (b)Clinical Hours Completed</p> <ul style="list-style-type: none"> • Revision completed • Self study on 4th dec • PTM done • Pre final done 		All Faculty Members



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S.NO	POINTS	ACTION	INFO
3.	<p><u>Bsc (n) Second Year Sem-4</u> (a)Theory hours Completed (b) Clinical hours Completed</p> <ul style="list-style-type: none"> • Khushnaseeb mam will be clinical incharge. • Exam in jan • Revision should be plan • Next year planning after exam • Vacation after final practical exam 		All Faculty Members
4.	<p><u>Bsc (n) First Year Sem 2</u> (a)Theory hours Sl pending=36 hrs for NF (b)Clinical hours = 348/320 * 15dec HNIT INT exam * 12 dec self study * 5dec educational visit *plan for revision *mentorship done</p>		All Faculty Members
5.	<p><u>Bsc (n) First Year Sem 1</u> Comm. Eng=38/40 Ant/phy=101/120 Socio=43/60 Pshy=28/60 Nf=100/120 Sl= Lib/cocurr=65/80</p> <ul style="list-style-type: none"> • Pshy ext pending • OSCE planned • Check list sem 1 done 		All Faculty Members



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S.NO	POINTS	ACTION	INFO
Appraisal On Special Assignments			
6.	Faculty Ms Harpreet Kaur (CI)	<ul style="list-style-type: none"> • Work load of faculty • HOD plan ERP work 	All Faculty Members
7.	IQAC Prof (Mrs.) Charlotte Randive	<ul style="list-style-type: none"> • Plan for next uploads. 	All Faculty Members
8	Academic Mrs. Priya Sharma(Asso.Prof)	Course Curriculum is Updated and no change in academic plan.	All Faculty Members
9.	CNE Mrs. Khushnaseeb (Asso.Prof)	An international conference on the topic "Building Competencies & Skills for Global Career in Nursing" was org by Queens University, Belfast School of Nursing & Midwifery, UK and AIIMS, New Delhi on 24 Nov 2023. Besides the undersigned, the same was also attended by the Prof (Mrs) Charlotte Ranadive, Vice Principal and Prof (Dr) Priya Sharma, Professor.	All Faculty Members
10.	Editorial Ms.Sofyia (CI)	Update the calendar & magazine work.	All faculty members
11.	Sports Ms. Harjot(CI)	Planned for daily sports & update about weekly sports.	All faculty members
12.	TNAI Mrs. Khushnaseeb (Asso.Prof)	<ul style="list-style-type: none"> • Sem 1 fees submitted • Fourth year forms completed 	All faculty members
13.	NCC Ms. Kalindi (CI)	<ul style="list-style-type: none"> • ATC camp on 28-8 nov • Sec sem form completed • 160 students enrolled 1 pending. 	All faculty members
14.	Red Cross Ms. Ritu (CI)	No update	All faculty members
15.	NSS &Red Ribbon Club Ms. Riya (CI)	<ul style="list-style-type: none"> • Funds will be spending for AIDS day on celebration in MH. 	All faculty members

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S.NO	POINTS	ACTION	INFO
16.	Alumni Ms.Apsra (CI)	No update	All faculty members
17.	Buddy Programme Ms. Ritu (CI)	<ul style="list-style-type: none"> All events completed Substance abuse event will be celebrated in DEC. 	All faculty members
18.	Guidance & counselling Prof (Mrs.) Charlotte Randive (Off Principal)	3 students are in concern. Riya ,anik & vinay.	All faculty members
19	Examination Ms.Amanjeet (CI)	<ul style="list-style-type: none"> Update data acc to information Sem 1.sem 3 result pending 	All faculty members
20	Cultural Ms.pooja (CI)	The Students Nurses Association of college org and celebrated birth anniversary of first Sikh guru, Sri Guru Nanak Dev Ji in the college on 25 Nov 2023 (photographs att as Appx 'X'). Further, in view of the forthcoming annual examinations, a "Sarv Dharam Prarthana Sabha was also org to incl "Sukhmani Sahib Path", "Ganesh Vandna", a "Dua" and a "Prayer"	All faculty members
21	Health Ms.Lakhwinder (Lab.Tech)	<ul style="list-style-type: none"> Phone should be allowed if students going in sick report Health incharge will be Ms riya with Ms lakwinder. 	All faculty members
22	SNA Ms.priyanka (AP)	<p>.* SNA calendar updated.</p> <ul style="list-style-type: none"> 50% Sna fund will be used in fresher and farewell. Oath taking ceremony for SNA body. College anthem should be planned. 	All faculty members

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S.NO	POINTS	ACTION	INFO
23.	Hobby Club Ms.Pooja (CI)	*yoga day is celebrated. * plan for self-defence classes and shooting practice.	All faculty members
24	Research Mrs. Priya Sharma(Asso.Prof)	Faculty advised to do more publications.	All faculty members



FACULTY INCHARGE
Ms Harpreet Kaur
CLINICAL INSTRUCTOR



CHAIRPERSON
Dr.Vadivukkarasi P
PRINCIPAL



Principal
Army College of Nursing
Jalandhar Cantt

ARMY COLLEGE OF NURSING, JALANDHAR CANTT
FACULTY MEETING MINUTES

DATE: 2 DEC2023

Time: 0800-1000 AM

VENUE: SEMINAR HALL

The Faculty Meeting held at 8am in seminar hall. In the presence of Prof (Mrs.) Vadivukkarasi R, Principal ACN.

S.NO	POINTS	ACTION	INFO
1.	<p><u>COURSE APPRAISAL</u> 1. BSc (N) 4th Year (a)Theory hours 225/225 Clinical hours 315/375 Intership 1152 Completed</p> <ul style="list-style-type: none"> • Educational trip • Revision • Prapratory leaves • Exam • The resrach publication should be done timely • The internal assessment should be uploaded before roll no. • Farewell can be planned on 28th dec • Momento can be given to the students. • SNA will spend money for farewell. • Placement in first week of dec. • 17 student in rajiv Gandhi,32 in sir ganga dhar and dolly donot want to get replacement. 	<ul style="list-style-type: none"> • Mentally challenged ,Pingla Ghar • 5 dec • 11 dec • 19 dec 	All Faculty Members
2.	<p><u>2. BSc (N) 3rd Year</u> (a)Theory hours Completed (b)Clinical Hours Completed</p> <ul style="list-style-type: none"> • Revision completed • Self study on 4th dec • PTM done • Pre final done 		All Faculty Members



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S.NO	POINTS	ACTION	INFO
3.	<p><u>Bsc (n) Second Year Sem-4</u> (a)Theory hours Completed (b) Clinical hours Completed</p> <ul style="list-style-type: none"> • Khushnaseeb mam will be clinical incharge. • Exam in jan • Revision should be plan • Next year planning after exam • Vacation after final practical exam 		All Faculty Members
4.	<p><u>Bsc (n) First Year Sem 2</u> (a)Theory hours Sl pending=36 hrs for NF (b)Clinical hours = 348/320 * 15dec HNIT INT exam * 12 dec self study * 5dec educational visit *plan for revision *mentorship done</p>		All Faculty Members
5.	<p><u>Bsc (n) First Year Sem 1</u> Comm. Eng=38/40 Ant/phy=101/120 Socio=43/60 Pshy=28/60 Nf=100/120 Sl= Lib/cocurr=65/80</p> <ul style="list-style-type: none"> • Pshy ext pending • OSCE planned • Check list sem 1 done 		All Faculty Members



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S.NO	POINTS	ACTION	INFO
Appraisal On Special Assignments			
6.	Faculty Ms Harpreet Kaur (CI)	<ul style="list-style-type: none"> • Work load of faculty • HOD plan ERP work 	All Faculty Members
7.	IQAC Prof (Mrs.) Charlotte Randive	<ul style="list-style-type: none"> • Plan for next uploads. 	All Faculty Members
8	Academic Mrs. Priya Sharma(Asso.Prof)	Course Curriculum is Updated and no change in academic plan.	All Faculty Members
9.	CNE Mrs. Khushnaseeb (Asso.Prof)	.plan for new cycle.	All Faculty Members
10.	Editorial Ms.Sofyia (CI)	Update the calendar & magazine work.	All faculty members
11.	Sports Ms. Harjot(CI)	Planned for daily sports & update about weekly sports.	All faculty members
12.	TNAI Mrs. Khushnaseeb (Asso.Prof)	<ul style="list-style-type: none"> • Sem 1 fees submitted • Fourth year forms completed 	All faculty members
13.	NCC Ms. Kalindi (CI)	<ul style="list-style-type: none"> • ATC camp on 28-8 nov • Sec sem form completed • 160 students enrolled 1 pending. 	All faculty members
14.	Red Cross Ms. Ritu (CI)	No update	All faculty members
15.	NSS &Red Ribbon Club Ms. Riya (CI)	<ul style="list-style-type: none"> • Funds will be spending for AIDS day on celebration in MH. 	All faculty members

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Jalandhar Cantt

S.NO	POINTS	ACTION	INFO
16.	Alumni Ms.Apsra (CI)	No update	All faculty members
17.	Buddy Programme Ms. Ritu (CI)	<ul style="list-style-type: none"> All events completed Substance abuse event will be celebrated in DEC. 	All faculty members
18.	Guidance &counselling Prof (Mrs.) Charlotte Randive (Off Principal)	3 students are in concern. Riya ,anik & vinay.	All faculty members
19	Examination Ms.Amanjeet (CI)	<ul style="list-style-type: none"> Update data acc to information Sem 1.sem 3 result pending 	All faculty members
20	Cultural Ms.pooja (CI)	<ul style="list-style-type: none"> Pulsatio in march 	All faculty members
21	Health Ms.Lakhwinder (Lab.Tech)	<ul style="list-style-type: none"> Phone should be allowed if students going in sick report Health incharge will be Ms riya with Ms lakwinder. 	All faculty members
22	SNA Ms.priyanka (AP)	<p>.* SNA calendar updated.</p> <ul style="list-style-type: none"> 50% Sna fund will be used in fresher and farewell. Oath taking ceremony for SNA body. College anthem should be planned. 	All faculty members

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S.NO	POINTS	ACTION	INFO
23.	Hobby Club Ms.Pooja (CI)	*yoga day is celebrated. * plan for self defence classes and shooting practice.	All faculty members
24	Research Mrs. Priya Sharma(Asso.Prof)	Start doing publication.	All faculty members

Harpreet Kaur

FACULTY INCHARGE
Ms Harpreet Kaur
CLINICAL INSTRUCTOR


Principal
Army College of Nursing
Jalandhar Cantt.

CHAIRPERSON
Dr.Vadivukkarasi P
PRINCIPAL


Principal
Army College of Nursing
Jalandhar Cantt

ARMY COLLEGE OF NURSING, JALANDHAR CANTT
FACULTY MEETING AGENDA POINTS

DATE: 27th JAN 20234

Time: 1100-1200 hrs.

VENUE: CONFERENCE HALL

The Faculty Meeting held at 8am in seminar hall. In the presence of Prof (Mrs.) Vadivukkarasi R, Principal ACN.

1. Course Appraisal
 - B.Sc.(N) 4th Year
 - B.Sc.(N) SEM-IV
 - B.Sc.(N) SEM-II
 - B.Sc.(N) SEM-I
2. Work Load of faculty
3. Update on check list
4. Procedure Manual
5. Departmental calendar & Planning
6. Magazine work
7. Planning for next session
8. Appraisal on Special Assignment

* IQAC CO-ORDINATOR

*Academic

*Alumini

* CNE

*Research &Publications

*Guidance &Counselling

*Examination

*Faculty

*NCC

*SNA

*Cultural

*TNAI

*Transport

*Sports

*Red Cross

*Hobby club

*Editorial &Website

*NSS/RRC: inspection

* Discipline

*Buddy programme

Any other issue with the permission of chairperson.



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Jalandhar Cantt

S.no	Points	Action	Info
1.	<p><u>COURSE APPRAISAL</u> 1. BSc (N) 4th Year (a) Theory hours CHN=90/95/15 OBG=45/48/21 NSG MGT=90/97/11 RESAR=45/45=13 Clinical hours it starts from 8feb24.</p>		All faculty members
2.	<p><u>Bsc (n) third Year Sem-5</u> (a) Theory hours PEADS=60/0=0 PEADS SL=40/40=0 MHN=60/60=0 CHN=100/100=0 FORENSIC=20/20=0 EDUCATION=40+40/40+40=0 SELF STUDY= 40/40=0</p> <ul style="list-style-type: none"> • Session will commence from 8feb 2024 • Clinical planned from 4th mar 2024 • In first week of theory orientation is planned • Chandi mandir & Amritsar posting can be planned. • Clinical can also planned in govt hospitals for MHN & CHN. 		All faculty members

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 Jalandhar Cantt

S.no	Points	Action	Info
3.	<p><u>COURSE APPRAISAL</u> <u>Bsc (n) Sec Year Sem-3</u> (a)Theory hours Infection control=20/25/=14 AHN=140/145=28 MICRO=40/45=3 PHARMA=20/26=8</p> <ul style="list-style-type: none"> • Clinical planned from 8feb2024 • Shahnawaz sir will have micro classes' offline. • Pharmacology external not finalized yet. • Cancer day can be celebrated by students in mh. • Students will have 2 weeks' vacation after completion of sem 2 FON practical. 		All faculty members
4.	<p><u>Bsc (n) First Sem-1</u> (a)Theory hours ENG=40/ 40=38 AP= 120/124=131 PSY=60/62=34 SOCIO=60/62=51 FON (THEORY) =120/124=120 FON (SL) =80/103=109 CO-CURRICULAR=80/83=72 (b) Clinical hours 160/165=61</p> <ul style="list-style-type: none"> • Clinical are going on with external classes 2 hrs a week till 15 march 160 hrs of clinical and 30 hrs of psychology external will be completed 		All faculty members

Principal
Army College of Nursing
Jalandhar Cantt

S.NO	POINTS	ACTION	INFO
Appraisal On Special Assignments			
5.	Faculty Ms Harpreet Kaur (CI)	<ul style="list-style-type: none"> • Work load of faculty • HOD plan ERP work 	All Faculty Members
6.	IQAC Prof (Mrs.) Charlotte Randive	<ul style="list-style-type: none"> • Approver and coders revised list was discussed • Submission dates not finalized 	All Faculty Members
7.	Academic Mrs. Priya Sharma(Asso.Prof)	<ul style="list-style-type: none"> • Course Curriculum is Updated revised plan will be shared soon. • Teachers will show their weekly diaries to their respective HOD. • Self appraisal forms to be filled by co-workers also on renewal of contract. 	All Faculty Members
8.	CNE Ms Harjot (CI)	. * New cycle updated	All Faculty Members
9..	Editorial Ms.Anita (CI)	Update the calendar & magazine work.	All faculty members
10.	Sports Ms. Sofiya (CI)	Planned for daily sports & update about weekly sports.	All faculty members
11.	TNAI Mrs. Khushnaseeb (Asso.Prof)	No update	All faculty members
12.	NCC Ms. Kalindi (CI)	Camp was completed and 160 students are enrolled.	All faculty members
13.	Red Cross Ms. Ritu (CI)	No update	All faculty members
14.	NSS &Red Ribbon Club Ms. Riya (CI)	Work on the fund given by them	All faculty members
15.	Alumni Ms.Apsra (CI)	No update	All faculty members
16.	Buddy Programme Ms. Ritu (CI)	<ul style="list-style-type: none"> • All events completed 	All faculty members
17.	Guidance &counselling Prof (Mrs.) Charlotte Randive (Off Principal)	No update	All faculty members

Principal
Army College of Nursing
Jalandhar Cantt

S.NO	POINTS	ACTION	INFO
18	Examination Ms Amanjit (CI)	Plan for upcoming practicals	All faculty members
19	Cultural Ms.pooja (CI)	<ul style="list-style-type: none"> Plan for farewell party More funds will not be collect from students. All rounder trophy can be planned 	All faculty members
20	Health Ms.Lakhwinder (Lab.Tech)	No update	All faculty members
21	SNA Ms.priyanka (AP)	No update	All faculty members
22	Hobby Club Ms.Pooja (CI)	<p>*yoga day is celebrated.</p> <p>* plan for self defence classes and shooting practice.</p>	All faculty members
23	Research Mrs. Priya Sharma(Asso.Prof)	<ul style="list-style-type: none"> Departmental research work under process Grant in aid will be given for publications and other uses Proposal of research to be submitted on 1feb 2024. 	All faculty members

Harpreet Kaur

FACULTY INCHARGE
Ms Harpreet Kaur
CLINICAL INSTRUCTOR


Principal
Army College of Nursing
Jalandhar Cantt

CHA
Dr. Va
PR


Principal
Army College of Nursing
Jalandhar Cantt

A handwritten signature in blue ink, appearing to be 'P. Devi', enclosed within a circular scribble.

Principal
Army College of Nursing
Jalandhar Cantt

ARMY COLLEGE OF NURSING, JALANDHAR CANTT
FACULTY MEETING AGENDA POINTS

DATE: 16 feb 2024

Time: 1100-1200 hrs.

VENUE: CONFERENCE HALL

The Faculty Meeting held at 8am in seminar hall. In the presence of Prof (Mrs.) Vadivukkarasi R, Principal ACN.

1. Course Appraisal
 - B.Sc.(N) 4th Year
 - B.Sc.(N) SEM-IV
 - B.Sc.(N) SEM-II
 - B.Sc.(N) SEM-I
2. Update on check list
3. Procedure Manual
4. Magazine work
5. Appraisal on Special Assignment

* IQAC CO-ORDINATOR

*Academic

*Alumini

* CNE

*Research &Publications

*Guidance &Counselling

*Examination

*Faculty

*NCC

*SNA

*Cultural

*TNAI

*Transport

*Sports

*Red Cross

*Hobby club

*Editorial &Website

*NSS/RRC: inspection

* Discipline

*Buddy programme

Any other issue with the permission of chairperson.



Principal
Army College of Nursing
Jalandhar Cantt

S.no	Points	Action	Info
1.	<p><u>COURSE APPRAISAL</u></p> <p>1. BSc (N) 4th Year</p> <p>(a)Theory hours CHN=90/95/15 OBG=45/48/21 NSG MGT=90/97/11 RESAR=45/45=13</p> <p>Clinical hours CHN= 140/64 OBG=189/64</p>		All faculty members
2.	<p><u>Bsc (n) third Year Sem-5</u></p> <p>(a)Theory hours PEADS=60/60=25 PEADS SL=40/40=35 MHN=60/60=12 CHN=100/100=14 FORENSIC=20/20=5 EDUCATION=40+40/40+40=5+4 SELF STUDY= 40/40=0</p> <ul style="list-style-type: none"> • Clinical planned from 4th mar 2024 • Chandi mandir & Amritsar posting can be planned. • Clinical can also planned in govt hospitals for MHN & CHN. 		All faculty members

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 Jalandhar Cantt

S.no	Points	Action	Info
3.	<p><u>COURSE APPRAISAL</u> <u>Bsc (n) Sec Year Sem-3</u> (a)Theory hours Infection control=20/25/=10 AHN=140/145=49 MICRO=40/45=9 PHARMA=20/26=5</p> <ul style="list-style-type: none"> • Shahnawaz sir will have micro classes' offline. • Pharmacology external not finalized yet. • Cancer day can be celebrated by students in mh. • Students will have 2 weeks' vacation after completion of sem 2 FON practical. 		All faculty members
4.	<p><u>Bsc (n) First Sem-1</u> (a)Theory hours ENG=40/ 40=38 AP= 60/62=35 PSY=60/62=34 SOCIO=60/62= 64 FON (THEORY) =120/124=120 FON (SL) =80/103=105 CO-CURRICULAR=80/83=108 (b) Clinical hours 160/165=61</p> <ul style="list-style-type: none"> • Clinical are going on with external classes 2 hrs a week till 15 march 160 hrs of clinical and 30 hrs of psychology external will be completed 		All faculty members

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Jalandhar Cantt


S.NO	POINTS	ACTION	INFO
Appraisal On Special Assignments			
5.	Faculty Ms Harpreet Kaur (CI)	<ul style="list-style-type: none"> • Work load is discussed. • HOD plan ERP work 	All Faculty Members
6.	IQAC Prof (Mrs.) Charlotte Randive	<ul style="list-style-type: none"> • Approver and coders revised list was discussed • Submission dates not finalized 	All Faculty Members
7.	Academic Mrs. Priya Sharma(Asso.Prof)	<ul style="list-style-type: none"> • Course Curriculum is Updated and shared. • Teachers will show their weekly diaries to their respective HOD. • Self appraisal forms to be filled by co-workers also on renewal of contract. 	All Faculty Members
8.	CNE Ms Harjot (CI)	. * New cycle updated	All Faculty Members
9..	Editorial Ms.Anita (CI)	Update the calendar & magazine work.	All faculty members
10.	Sports Ms. Sofiya (CI)	Planned for daily sports & update about weekly sports.	All faculty members
11.	TNAI Mrs. Khushnaseeb (Asso.Prof)	No update	All faculty members
12.	NCC Ms. Kalindi (CI)	Camp was completed and 160 students are enrolled.	All faculty members
13.	Red Cross Ms. Ritu (CI)	No update	All faculty members
14.	NSS &Red Ribbon Club Ms. Riya (CI)	No update	All faculty members
15.	Alumni Ms.Apsra (CI)	No update	All faculty members
16.	Buddy Programme Ms. Ritu (CI)	<ul style="list-style-type: none"> • All events completed 	All faculty members
17.	Guidance &counselling Prof (Mrs.) Charlotte Randive (Off Principal)	No update	All faculty members

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Army College of Nursing
Jalandhar Cantt


S.NO	POINTS	ACTION	INFO
18	Examination Ms Amanjit (CI)	Plan for upcoming practicals	All faculty members
19	Cultural Ms.pooja (CI)	<ul style="list-style-type: none"> Plan for farewell party All rounder trophy can be planned 	All faculty members
20	Health Ms.Lakhwinder (Lab.Tech)	No update	All faculty members
21	SNA Ms.priyanka (AP)	No update	All faculty members
22	Hobby Club Ms.Pooja (CI)	*yoga day is celebrated. * plan for self defence classes and shooting practice.	All faculty members
23	Research Mrs. Priya Sharma(Asso.Prof)	<ul style="list-style-type: none"> Departmental research work under process Grant in aid will be given for publications and other uses PPT for ethical committee presentation is going to present in lovely on 20 Feb 2024. 	All faculty members

Harpreet Kaur

FACULTY INCHARGE
Ms Harpreet Kaur
CLINICAL INSTRUCTOR


Principal
Army College of Nursing
Jalandhar Cantt

CHAIRPERSON
Dr. Varinder Singh
PR


Principal
Army College of Nursing
Jalandhar Cantt

A handwritten signature in blue ink, appearing to be 'P. Devi', enclosed within a circular scribble.

Principal
Army College of Nursing
Jalandhar Cantt

ARMY COLLEGE OF NURSING, JALANDHAR CANTT
FACULTY MEETING AGENDA POINTS

DATE: 30th march 2024

Time: 1100-1200 hrs.

VENUE: CONFERENCE HALL

The Faculty Meeting held at 11am in seminar hall. In the presence of Prof (Mrs.) Vadivukkarasi R, Principal ACN.

1. Course Appraisal
 - B.Sc.(N) 4th Year
 - B.Sc.(N) SEM-IV
 - B.Sc.(N) SEM-II
 - B.Sc.(N) SEM-I
2. Update on check list
3. Procedure Manual
4. Departmental calendar & Planning
5. Magazine work
6. Appraisal on Special Assignment

* IQAC CO-ORDINATOR

*Academic

*Alumini

* CNE

*Research &Publications

*Guidance &Counselling

*Examination

*Faculty

*NCC

*SNA

*Cultural

*TNAI

*Transport

*Sports

*Red Cross

*Hobby club

*Editorial &Website

*NSS/RRC: inspection

* Discipline

*Buddy programme

Any other issue with the permission of chairperson.



Principal
Army College of Nursing
Jalandhar Cantt

S.no	Points	Action	Info
1.	<p><u>COURSE APPRAISAL</u> 1. BSc (N) 4th Year (a)Theory hours CHN=90/95/15 OBG=45/48/21 NSG MGT=90/97/11 RESAR=45/45=13 Clinical hours CHN= 140/112 OBG=189/64 Term 1 exam on 15th march-18th march2024.</p>		All faculty members
2.	<p><u>Bsc (n) third Year Sem-5</u> (a)Theory hours PEADS=60/60=30 PEADS SL=40/40=43 MHN=60/60=2018 CHN=100/100=28 FORENSIC=20/20=24 EDUCATION=40+40/40+40=4+4 SELF STUDY= 40/40=10</p> <ul style="list-style-type: none"> • Chandi mandir & Amritsar posting can be planned. • Term1 exams are from28 march-3april • Community posting is under planning. 		All faculty members

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 Jalandhar Cantt

S.no	Points	Action	Info
3.	<p><u>COURSE APPRAISAL</u> <u>Bsc (n) Sec Year Sem-3</u> (a) Theory hours Infection control=20/25/=15 AHN=140/145=49 MICRO=40/45=49 PHARMA=20/26=5 Term 1 planned in 4th mar-9th march Fon practical in first week of march</p>		All faculty members
4.	<p><u>Bsc (n) First Sem-1</u> (a) Theory hours ENG=40/ 40=38 AP= 60/62=72 PSY=60/62=74 SOCIO=60/62= 73 FON (THEORY) =120/124=135 FON (SL) =80/103=105 CO-CURRICULAR=80/83=108 (b) Clinical hours 160/165=165 *term 2 exam was from 11-15mar 2024. *PTM=18march</p>		All faculty members

Principal
Army College of Nursing
Jalandhar Cantt

S.NO	POINTS	ACTION	INFO
Appraisal On Special Assignments			
5.	Faculty Ms Harpreet Kaur (CI)	No update	All Faculty Members
6.	IQAC Prof (Mrs.) Charlotte Randive	<ul style="list-style-type: none"> • Uploading of aqar2022-2023 under process 	All Faculty Members
7.	Academic Mrs. Priya Sharma(Asso.Prof)	<ul style="list-style-type: none"> • Course Curriculum is Updated and shared. • Self-appraisal forms to be filled by co-workers also on renewal of contract. 	All Faculty Members
8.	CNE Ms Harjot (CI)	. * skill based learning	All Faculty Members
9..	Editorial Ms.Anita (CI)	magazine work under process	All faculty members
10.	Sports Ms. Sofiya (CI)	Weekly sports planned.	All faculty members
11.	TNAI Mrs. Khushnaseeb (Asso.Prof)	No update	All faculty members
12.	NCC Ms. Kalindi (CI)	No update	All faculty members
13.	Red Cross Ms. Ritu (CI)	No update	All faculty members
14.	NSS &Red Ribbon Club Ms. Riya (CI)	No update	All faculty members
15.	Alumni Ms.Apsra (CI)	No update	All faculty members
16.	Buddy Programme Ms. Ritu (CI)	<ul style="list-style-type: none"> • All events completed 	All faculty members
17.	Guidance &counselling Prof (Mrs.) Charlotte Randive (Off Principal)	No update	All faculty members

Principal
Army College of Nursing
Jalandhar Cantt

S.NO	POINTS	ACTION	INFO
18	Examination Ms Amanjit (CI)	Plan for upcoming practical's	All faculty members
19	Cultural Ms.pooja (CI)	No update	All faculty members
20	Health Ms.Lakhwinder (Lab.Tech)	No update	All faculty members
21	SNA Ms.priyanka (AP)	No update	All faculty members
22	Hobby Club Ms.Pooja (CI)	No update	All faculty members
23	Research Mrs. Priya Sharma(Asso.Prof)	<ul style="list-style-type: none"> • Departmental research work under process • Grant in aid will be given for publications and other uses 	All faculty members



FACULTY INCHARGE
Ms Harpreet Kaur
CLINICAL INSTRUCTOR



Principal
Army College of Nursing
Jalandhar Cantt

CHAIRPERSON
Dr. Vadivukkarasi P
PRINCIPAL



Principal
Army College of Nursing
Jalandhar Cantt

ARMY COLLEGE OF NURSING, JALANDHAR CANTT
FACULTY MEETING MINUTES

DATE: 6TH APRIL 2024

Time: 1100-1200 hrs.

VENUE: CONFERENCE HALL

1. Course Appraisal
 - B.Sc.(N) 4th Year
 - B.Sc.(N) SEM-V
 - B.Sc.(N) SEM-III
 - B.Sc.(N) SEM-I
2. Work Load of faculty
3. Update on check list
4. Procedure Manual
5. Magazine work
6. ERP update
7. Educational trip
8. Sports day and annual function
9. Establishment of MOU with Indian CPR foundation
10. Update on results and term exam
11. PTM & Mentorship
12. Faculty feedback and appraisal form
13. Appraisal on Special Assignment
 - IQAC *NSS &red ribbon
 - Academic *Alumni
 - Faculty *Buddy Programme
 - CNE *Guidance &Counselling
 - Editorial &website * Cultural
 - Sports * Health
 - TNAI *SNA
 - NCC * Hobby club
 - Red cross
 - Research
 - discipline

Any other issue with the permission of chairperson.



Principal
Army College of Nursing
Jalandhar Cantt

S.no	Points	Action	Info
1.	<p><u>COURSE APPRAISAL</u> BSc (N) 4th Year (a) Theory hours CHN=90/95/27 OBG=45/48/34 NSG MGT=90/97/26 RESAR=45/45=13 (b) Clinical hours CHN=140/140 OBG=180/189 *Term 1 Exam Completed. *PTM=10th April * 16-20th April Sports week *22&23 April practical *Mentorship =3rd April *Educational trip completed in TNAI Delhi. *Research groups will plan their further works. *Check list are under process.</p>		All faculty members
2.	<p>BSc (n) third Year Sem-5 (a) Theory hours PEADS=60/60/37 PEADS SL=40/40/4 MHN=60/60/32 CHN=100/100/28 FORENSIC=20/20/17 EDUCATION=40+40/40+40/8+4 SELF STUDY= 40/40/2 (b) Clinical hours Roll no 1 to 30 community 160 hrs. till 3 May Roll no 31 to 60 160 hrs. till 3 May MHN&PEADS *Term 1 completed 15th April *Community Posting starts from 4th April *Chandi Mandir posting planning is under process *Educational Trip not planned yet. *PTM=15TH April *Mentorship=3RD April *Checklist Updating under process</p>		All faculty members



Principal
 Army College of Nursing
 Jalandhar Cantt

S.no	Points	Action	Info
3.	<p><u>COURSE APPRAISAL</u> <u>B.Sc. (n) Sec Year Sem-3</u> (a) Theory hours Infection control=20/25/14 AHN=140/145/49 MICRO=40/45/6 PHARMA=20/26/8 (b) Clinical hours AHN=176/480 *Term 1 Completed with practical. *Educational Trip not planned yet. *PTM=15TH April *Mentorship=3RD April *Checklist Updating under process *Students will go to ECHS in MH JRC.</p>		All faculty members
4.	<p><u>B.Sc. (n) First Sem-1</u> (a) Theory hours ENG=40/ 40/38 AP= 120/125/158 PSY=60/62/67 SOCIO=60/62/73 FON (THEORY) =120/170/151 FON (SL) =80/150/105 CO-CURRICULAR=80/120/109 (b) Clinical hours 160/165/157 *Term 2 completed with practical. *Educational Trip completed. *PTM=10TH April *Mentorship=3RD April *Checklist completed *First aid module completed.</p>		All faculty members



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S.NO	POINTS	ACTION	INFO
Appraisal On Special Assignments			
5.	Faculty Ms Harpreet Kaur (CI)	<ul style="list-style-type: none"> Maintenance of records Coordination between teachers is compulsory. 	All Faculty Members
6.	IQAC Prof (Mrs) Charlotte Randive	*AQAR upload is completed for 2022-2023.	All Faculty Members
7.	Academic Mrs Priya Sharma (Asso.Prof)	<ul style="list-style-type: none"> Course Curriculum is Updated revised plan will be shared soon. 	All Faculty Members
8.	CNE Ms Harjot (CI)	<ul style="list-style-type: none"> According to planning 	All Faculty Members
9.	Editorial Ms. Anita (CI)	Update the calendar & magazine work till 18 th April.	All faculty members
10.	Sports Ms. Sofiya (CI)	Sports week planned in April.	All faculty members
11.	TNAI Mrs Khushnaseeb (Asso.Prof)	No update	All faculty members
12.	NCC Ms. Kalindi (CI)	No update	All faculty members
13.	Red Cross Ms. Ritu (CI)	No update	All faculty members
14.	NSS & Red Ribbon Club Ms. Riya (CI)	No update	All faculty members
15.	Alumni Ms. Apsra (CI)	No update	All faculty members
16.	Buddy Programme Ms. Ritu (CI)	No update	All faculty members
17.	Guidance & counselling Prof (Mrs) Charlotte Randive (Vice Principal)	No update	All faculty members
18.	Examination Prof (Mrs) Charlotte Randive (vice Principal)	Term exam has been planned.	All faculty members
19.	Cultural Ms. Pooja (CI)	Pulasito planning is going on.	All faculty members
20.	Health Ms. Lakhwinder (Lab.Tech)	No update	All faculty members
21.	SNA Ms .Priyanka (AP)	No update	All faculty members
22.	Hobby Club Ms. Pooja (CI)	No update	

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23.	<p>Research</p> <p>Mrs. Priya Sharma(Asso.Prof)</p>	<p>Departmental research had been planned approval from MH& LPU is done.</p>	<p>All faculty members</p>
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FACULTY INCHARGE
 Ms Harpreet Kaur
 CLINICAL INSTRUCTOR



Principal
 Army College of Nursing
 Jalandhar Cantt

CHAIRPERSON
 Dr. Vadivukkarasi R
 PRINCIPAL



Principal
 Army College of Nursing
 Jalandhar Cantt

ARMY COLLEGE OF NURSING, JALANDHAR CANTT
FACULTY MEETING MINUTES

DATE: 4th May 2024

Time: 1100-1200 hrs.

VENUE: CONFERENCE HALL

1. Course Appraisal
 - B.Sc.(N) 4th Year
 - B.Sc.(N) SEM-V
 - B.Sc.(N) SEM-III
 - B.Sc.(N) SEM-I
2. Procedure Manual
3. Magazine work
4. ERP update
5. Educational trip
6. Sports day and annual function
7. Establishment of MOU with Indian CPR foundation
8. PTM & Mentorship
9. Appraisal on Special Assignment
 - IQAC *NSS &red ribbon
 - Academic *Alumni
 - Faculty *Buddy Programme
 - CNE *Guidance &Counselling
 - Editorial &website * Cultural
 - Sports * Health
 - TNAI *SNA
 - NCC * Hobby club
 - Red cross
 - Research
 - discipline

Any other issue with the permission of chairperson.



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S.no	Points	Action	Info
1.	<p><u>COURSE APPRAISAL</u> BSc (N) 4th Year (a)Theory hours CHN=90/95/27 OBG=45/48/34 NSG MGT=90/97/26 RESAR=45/45=13 (b) Clinical hours CHN=140/140 OBG=180/189 *Educational trip completed in TNAI Delhi. *Research groups will plan their further works. *Check list are under process. *Mentorship 14TH MAY2024.</p>		All faculty members
2.	<p>BSc (n) third Year Sem-5 (a)Theory hours PEADS=60/60/37 PEADS SL=40/40/4 MHN=60/60/32 CHN=100/100/28 FORENSIC=20/20/17 EDUCATION=40+40/40+40/8+4 SELF STUDY= 40/40/2 (b) Clinical hours Roll no 1 to 30 community 160 hrs. till 3 May Roll no 31 to 60 160 hrs. till 3 May MHN&PEADS *Term 1 completed 15th April *Community Posting going on. *Chandi Mandir posting planning is under process *Educational Trip not planned yet. *Checklist Updating under process</p>		All faculty members



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S.no	Points	Action	Info
3.	<p><u>COURSE APPRAISAL</u> <u>B.Sc. (n) Sec Year Sem-3</u> (a) Theory hours Infection control=20/25/14 AHN=140/145/49 MICRO=40/45/6 PHARMA=20/26/8 (b) Clinical hours AHN=176/480 *clinical duty till 8th June 2024. *Checklist Updating under process *Students will go to ECHS in MH JRC. *External Classes Of Microbiology by pathologist. *ERP work going on.</p>		All faculty members
4.	<p><u>B.Sc. (n) First Sem-1</u> (a) Theory hours ENG=40/ 40/38 AP= 120/125/214 PSY=60/62/103 SOCIO=60/62/102 FON (THEORY) =120/170/204 FON (SL) =80/150/202 CO-CURRICULAR=80/120/163 (b) Clinical hours 160/165/157 *Night study lectures started and rotation plan shared with the batch. till 30th June *full day lecture according to subject planned and with test for one hour in last lecture.</p>		All faculty members




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A handwritten signature in blue ink, appearing to be 'P. Devi', enclosed within a circular scribble.

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S.NO	POINTS	ACTION	INFO
Appraisal On Special Assignments			
5.	Faculty Ms Harpreet Kaur (CI)	<ul style="list-style-type: none"> ERP work under process. 	All Faculty Members
6.	IQAC Prof (Mrs) Charlotte Randive	*AQAR upload is completed for 2022-2023.	All Faculty Members
7.	Academic Mrs Priya Sharma(Asso.Prof)	<ul style="list-style-type: none"> Course Curriculum is Updated revised plan will be shared soon. 	All Faculty Members
8.	CNE Ms Harjot (CI)	Webinar of BFUHS.	All Faculty Members
9..	Editorial Ms.Anita (CI)	Procedure manual will publish on nurse's day.	All faculty members
10.	Sports Ms. Sofiya (CI)	Sports day celebrated and report submitted by sport incharge.	All faculty members
11.	TNAI Mrs Khushnaseeb (Asso.Prof)	No update	All faculty members
12.	NCC Ms. Kalindi (CI)	No update	All faculty members
13.	Red Cross Ms. Ritu (CI)	No update	All faculty members
14.	NSS &Red Ribbon Club Ms. Riya (CI)	No update	All faculty members
15.	Alumni Ms.Apsra (CI)	No update	All faculty members
16.	Buddy Programme Ms. Ritu (CI)	Activities are set according to plan.	All faculty members
17.	Guidance &counselling Prof (Mrs) Charlotte Randive (Vice Principal)	No update	All faculty members
18	Examination Prof (Mrs) Charlotte Randive (vice Principal)	Term exam has been planned.	All faculty members
19	Cultural Ms.pooja (CI)	Nurse day celebration.	All faculty members
20	Health Ms.Lakhwinder (Lab.Tech)	No update	All faculty members
21	SNA Ms.Apsra (CI)	Nurse day celebration.	All faculty members
22	Hobby Club Ms.Pooja (CI)	No update	


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23.	<p>Research</p> <p>Mrs. Priya Sharma(Asso.Prof)</p>	<p>Departmental research are underprocess.</p>	<p>All faculty members</p>
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CHAIRPERSON
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